



AFC ORGANISATION REGULATIONS

Edition 2018

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AFC Organisation Regulations

Edition 2018



TABLE OF CONTENTS

Article	Contents	Page
Definition		6
1	Objective	7
2	Scope	7
3	General Powers	8
4	General Conduct of Members	8
5	AFC President	9
6	Members of the AFC Executive Committee	11
7	Authorised Signatories and Authority Limits	11
8	AFC Executive Committee and AFC Emergency Committee	11
9	Standing Committees and Ad-hoc Committees	16
10	AFC General Secretary and AFC Deputy General Secretary	30
11	Audit and Compliance Committee	32
12	Meeting Location	35
13	Enforcement	35
Appendix 1:	Organisation Chart of The AFC	36

DEFINITIONS

In interpreting these Regulations, all terms defined within the Definitions section of the most recently adopted AFC Statutes and all terms whose meaning can be derived within the context of the AFC statutes shall have the same meaning within these AFC Organisation Regulations.

For the purposes of these Regulations, and provided the context so permits:

- (a) the singular shall include the plural and vice-versa;*
- (b) the feminine gender shall include the masculine and vice-versa;*
- (c) reference to natural persons shall include any legal person or corporation;*
- (d) all defined terms unless otherwise stated herein shall bear the same meaning as ascribed in the AFC Statutes, unless the context indicates otherwise.*

1. OBJECTIVE

- I.1. The objective of these Regulations is to complement the AFC Statutes in regards to the organisation of the AFC.
- I.2. An overview of the organisational structure of the AFC is provided in the organisation chart set out in Appendix A of these Regulations.

2. SCOPE

- 2.1. The Regulations shall apply to and regulate:
 - 2.1.1. the duties, powers and responsibilities of the AFC bodies and members of AFC bodies (cf. Article 18, AFC Statutes) with the exception of the AFC Congress;
 - 2.1.2. the duties, powers and responsibilities of the AFC President, AFC General Secretary, and AFC General Secretariat; and
 - 2.1.3. the establishment of authorisations to represent the AFC legally and limits of financial authority.
- 2.2. These Regulations do not define the organisation of the AFC Judicial Bodies which are set out in the AFC Disciplinary and Ethics Code and the Procedural Rules Governing the AFC Entry Control Body.

3. GENERAL POWERS

- 3.1. The AFC Executive Committee is authorised to approve regulations as part of its range of duties and powers subject to the AFC Statutes and the provisions of these Regulations. The Standing Committees may propose amendments to these Regulations related to their respective Committee

- 3.2. The AFC President, the Standing Committees and the AFC General Secretary are authorised to issue implementing directives, circular letters, manuals and similar documents as part of their range of duties and powers subject to the AFC Statutes and the provisions of these Regulations.

4. GENERAL CONDUCT OF MEMBERS

- 4.1. During their work and as part of their functions, members of AFC bodies shall do everything possible that is conducive to fulfilling AFC's objectives (cf. Article 2 of the AFC Statutes) and refrain from any action that could be detrimental to those objectives.

- 4.2. They shall understand and comply with all applicable laws and regulations and the AFC's regulatory framework, such as those contained within these Regulations, the AFC Code of Conduct, the AFC Disciplinary and Ethics Code, the AFC Electoral Code, any AFC media policies, as well as all applicable FIFA regulations.

5. AFC PRESIDENT

- 5.1. The duties, powers and responsibilities of the AFC President are set out within Article 36 of the AFC Statutes.
- 5.2. In addition, the AFC President has the following specific duties:
 - 5.2.1. proposing the appointment of the members of the Standing Committees to the Executive Committee;
 - 5.2.2. proposing the guidelines for AFC's overall strategy, including marketing strategy guidelines, to the AFC Executive Committee;
 - 5.2.3. implementing the guidelines for AFC's overall strategy, including marketing strategy guidelines set by the AFC Executive Committee;
 - 5.2.4. approving the targets of the divisions at the proposal of the AFC General Secretary;
 - 5.2.5. approving the creation of a new division or the change of a division at the proposal of the AFC General Secretary;
 - 5.2.6. appraising the AFC General Secretary's performance;
 - 5.2.7. approving any action proposed by the AFC General Secretary for appraising and supporting the performances of the division directors;
 - 5.2.8. preparing the business, rulings and decisions of the AFC Executive Committee and the AFC Congress, subject to the AFC General Secretary's duties in accordance with Article 39(4) of the AFC Statutes;
 - 5.2.9. producing a report not less than once a year for the AFC Executive Committee and the AFC Congress;

- 5.2.10. approving the appointment of any directors proposed by the AFC General Secretary;
 - 5.2.11. engaging and terminating the employment of the AFC Deputy General Secretary at the proposal of the AFC General Secretary;
 - 5.2.12. engaging and terminating the employment of the members of the Executive Office of the AFC President; and
 - 5.2.13. approving salary structures (including bonuses) and social benefits proposed by the AFC General Secretary.
- 5.3. The AFC President leads the Executive Office of the AFC President, which is responsible for carrying out administrative work and any other tasks designated by the AFC President.
- 5.4. Pursuant to Article 36.1 of the AFC Statutes, the AFC President represents the AFC generally and is entitled to sign for the AFC in accordance with the AFC Statutes and any relevant internal directives. The AFC President is an authorised financial officer of the AFC.
- 5.5. The AFC President is recorded in the Registry of Societies of Malaysia pursuant to the Societies Act 1966 of the Laws of Malaysia.
- 5.6. The AFC President may delegate certain duties, powers and responsibilities that have been assigned to him to the AFC General Secretary or individual members of the AFC Executive Committee. In such cases, the AFC General Secretary or the individual members of the AFC Executive Committee shall report to the AFC President.

6. MEMBERS OF THE AFC EXECUTIVE COMMITTEE

- 6.1. The duties, powers, and responsibilities of the AFC Executive Committee are set out within Article 32 of the AFC Statutes and these Regulations.
- 6.2. Unless explicitly mentioned within these Regulations or the AFC Statutes, members of the AFC Executive Committee:
 - 6.2.1. are not authorised to legally bind the AFC; and
 - 6.2.2. are not authorised financial officers of the AFC.

7. AUTHORISED SIGNATORIES AND AUTHORITY LIMITS

- 7.1. Authorised signatories entitled to legally bind the AFC are set out in the AFC Directive Governing the Signature Rights.

8. AFC EXECUTIVE COMMITTEE AND AFC EMERGENCY COMMITTEE

Duties, Powers and Responsibilities – AFC Executive Committee

- 8.1. The AFC Executive Committee is the executive body of the AFC. The duties, powers and responsibilities of the AFC Executive Committee are set out within Article 32 of the AFC Statutes.
- 8.2. Unless otherwise stated in the AFC Statutes, the AFC Executive Committee has full authority governing executive matters of the AFC.
- 8.3. Pursuant to Article 32.4 of the AFC Statutes, the AFC Executive Committee may delegate certain tasks arising out of its areas of authority to the AFC President, other bodies of the AFC or third parties.

Meetings – AFC Executive Committee

8.4. Pursuant to Article 33 of the AFC Statutes:

8.4.1. The AFC Executive Committee shall meet at least two (2) times a year.

8.4.2. The AFC President shall convene the AFC Executive Committee meetings. If fifty percent (50%) of the AFC Executive Committee members request a meeting or if the AFC President deems it necessary, the AFC President shall convene it within twenty-one (21) days.

8.5. The convocation of AFC Executive Committee meetings must be informed to the members by way of letter and/or e-mail at least eight (8) weeks in advance of the meeting, except when an AFC Executive Committee meeting is requested as stated in Article 8.4.2 above. This information shall include the proposed date, time and place of the meeting.

8.6. The AFC President shall compile the agenda. The agenda shall include the required documents to enable the members to prepare properly and make informed decisions.

8.7. Each member of the AFC Executive Committee is entitled to propose items for inclusion in the agenda. The members of the AFC Executive Committee must submit the points they wish to be included in the agenda for the meeting to the AFC General Secretariat at least six (6) weeks before the meeting. The agenda must be sent out to the members of the AFC Executive Committee at least four (4) weeks before the meeting.

8.8. The AFC President as Chairperson of the AFC Executive Committee shall conduct all meetings in accordance with the AFC Statutes and these Regulations. The AFC President shall open and close the debates and give the floor to the members as appropriate. If the AFC President is unable to attend, the Senior Vice President shall chair the meeting.

8.9. Subject to any duties expressly set out in these Regulations, the AFC General Secretary shall take part in the meetings of the AFC Executive Committee in a consultative role.

- 8.10. Meetings shall be confidential and are not open to the public. The AFC Executive Committee may, however, invite third parties to attend meetings if it deems necessary upon approval of the AFC President. A simple majority of the AFC Executive Committee must approve the invitation of third parties. Those third parties shall not have voting rights and may only express an opinion with the permission of the AFC Executive Committee.
- 8.11. Any member of the AFC Executive Committee who is absent without a properly accepted apology by the Executive Committee for three (3) consecutive meetings or any five (5) meetings during their term shall be provisionally suspended from the AFC Executive Committee. A decision shall then be made by the AFC Congress, at the next AFC Congress, which shall be final.

Decisions – AFC Executive Committee

- 8.12. The quorum for a meeting of the AFC Executive Committee shall be a simple majority of its members.
- 8.13. The AFC Executive Committee shall reach decisions by a simple majority of the votes cast by the members present. In the event of a tied vote, the AFC President shall have the casting vote. Voting by proxy or letter is not permitted. Voting shall be conducted openly.
- 8.14. Members of the AFC Executive Committee must decline to participate in any discussion and/or debate concerning any matter and immediately leave the meeting room where there are grounds for questioning their impartiality and/or there is a possibility of any conflict of interest arising.
- 8.15. The decisions made shall be recorded in the minutes. Minutes of every meeting shall be recorded by the AFC General Secretary or, if unavailable, by the AFC Deputy General Secretary, as the secretary of the meeting. The minutes shall be signed by the AFC President and the AFC General Secretary.

- 8.16. The decisions made by the AFC Executive Committee shall come into effect immediately, unless the AFC Executive Committee decides otherwise.
- 8.17. If the circumstances so require, the AFC Executive Committee may deliberate and take decisions in writing by correspondence (including by email, facsimile or other form of electronic communication) using the applicable form. In such a case, the written resolution, signed by a majority of the AFC Executive Committee members entitled to take a decision, shall be as valid and effectual as if it had been passed at a meeting of the AFC Executive Committee duly convened and held. All such written resolutions shall be filed with the minutes of the subsequent meeting of the AFC Executive Committee.

Duties, Powers and Responsibilities – AFC Emergency Committee

- 8.18. The AFC Emergency Committee shall have the duties, powers and responsibilities of the AFC Executive Committee between two meetings of the latter as provided by Article 35 of the AFC Statutes.
- 8.19. Pursuant to Article 35.4 of the AFC Statutes, decisions of the AFC Emergency Committee shall have immediate effect. The AFC President shall notify the AFC Executive Committee immediately of the decisions passed by the AFC Emergency Committee.

Meetings – AFC Emergency Committee

- 8.20. Pursuant to Article 35.3 of the AFC Statutes, the AFC President shall convene the meetings of the AFC Emergency Committee.
- 8.21. The convocation of such meetings must be informed to the members at least three (3) days in advance of the meeting. This information shall include the proposed date, time and place of the meeting.
- 8.22. The AFC President shall set the agenda for meeting of the AFC Emergency Committee. No other items may be discussed.
- 8.23. If the AFC President is unable to attend a meeting, the Senior Vice President shall deputise.
- 8.24. The AFC President is entitled to designate a deputy for any member who is unable to attend or has a conflict of interest. The deputy shall belong to the AFC Executive Committee and the same zone as the member who is unable to attend or has a conflict of interest.
- 8.25. Subject to any duties expressly set out in these Regulations, the AFC General Secretary shall take part in the meetings of the AFC Emergency Committee in a consultative role.
- 8.26. Meetings shall be confidential. Minutes of every meeting shall be recorded by the AFC General Secretary or, if unavailable, by the AFC Deputy General Secretary, as the secretary of the meeting. The minutes shall be signed by the AFC President and the AFC General Secretary.
- 8.27. The AFC President as Chairperson of the AFC Emergency Committee shall conduct all meetings in accordance with the AFC Statutes and these Regulations. The AFC President shall open and close the debates and give the floor to the members as appropriate.

Decisions – AFC Emergency Committee

8.28. Articles 8.13, 8.14 and 8.16 of these Regulations also apply to the decision-making ability of the AFC Emergency Committee.

Expenses

8.29. Expenses of members of the AFC Executive Committee and AFC Emergency Committee shall be reimbursed in accordance with the applicable internal financial rules.

9. STANDING COMMITTEES AND AD-HOC COMMITTEES

9.1. Pursuant to Article 40.1 of the AFC Statutes, the following are the Standing Committees of the AFC:

- 9.1.1. Finance Committee;
- 9.1.2. Competitions Committee;
- 9.1.3. Technical Committee;
- 9.1.4. Referees Committee;
- 9.1.5. Women's Football Committee;
- 9.1.6. Futsal and Beach Soccer Committee;
- 9.1.7. Social Responsibility Committee;
- 9.1.8. Legal Committee;
- 9.1.9. Medical Committee;
- 9.1.10. Marketing Committee;
- 9.1.11. Development Committee;
- 9.1.12. Media and Communications Committee;

- 9.1.13. Associations Committee;
- 9.1.14. Audit and Compliance Committee; and
- 9.1.15. Organising Committee for the Asian Cup.

- 9.2. The AFC Executive Committee may create Ad-Hoc Committees or task forces for special duties and for a limited period of time in accordance with Article 32.2(h) of the AFC Statutes.
- 9.3. The matters contained within this section shall apply to all Standing Committees and Ad-Hoc Committees.
- 9.4. Special rules relating solely to the Audit and Compliance Committee are contained in Article 11 of these Regulations.

Function

- 9.5. The Standing Committees and Ad-Hoc Committees shall advise and assist the AFC Executive Committee in fulfilling its duties. The committees shall have an advisory function, unless these or any other regulations adopted by the AFC Executive Committee grants the committee decision making powers.

Relationship with the AFC Executive Committee

- 9.6. The AFC Executive Committee may delegate further duties to the Standing Committees and Ad-Hoc Committees at any time, in addition to the duties set out in the AFC Statutes and these Regulations.
- 9.7. The Chairpersons of the Standing Committees shall regularly report to the AFC Executive Committee in writing their Committee activities.
- 9.8. Pursuant to Article 40.8 of the AFC Statutes, the Standing Committees may request the AFC Executive Committee to make amendments to those parts of these Regulations which directly relate to their function and operations.

Composition

- 9.9. The following rules, consistent with Article 40 of the AFC Statutes, shall apply to the Standing Committees:
- 9.9.1. Subject to Article 11.1 of these Regulations, the Chairperson shall be a member of the AFC Executive Committee;
 - 9.9.2. the members of each Standing Committee shall be appointed by the AFC Executive Committee on the proposal of the Member Associations or the AFC President;
 - 9.9.3. proposals by the Member Associations shall be made in writing to the AFC President. The AFC General Secretariat shall set an appropriate deadline for the submission of proposals;
 - 9.9.4. the AFC Executive Committee shall appoint the members for a term of office of four (4) years; and
 - 9.9.5. members may be reappointed or relieved of their duties at any time.
- 9.10. The AFC Executive Committee may define the composition of Ad-Hoc Committees in each case.

Removal from office and replacement

- 9.11. If a seat on a Standing Committee or Ad-Hoc Committee becomes vacant for any reason, the AFC Executive Committee may appoint a replacement for the remaining period of the term of office.
- 9.12. A member of a Standing Committee or Ad-Hoc Committee may be removed from office and, if need be, replaced for the remaining period of the term of office by the AFC Executive Committee, in, without limitation, the following scenarios:

- 9.12.1. on a well-founded request from the Member Association concerned (e.g. when the member can no longer be considered as an official of their Member Association because they no longer hold an active office within the Member Association);
- 9.12.2. where the member is deemed by the AFC Executive Committee to have committed a gross dereliction of duty or an act of improper conduct; and
- 9.12.3. pursuant to Article 40.9 of the AFC Statutes, any member of a Standing Committee who is absent for three (3) consecutive meetings or any five (5) meetings during their term without a properly accepted apology is automatically suspended. A decision shall then be made by the AFC Executive Committee whether or not to dismiss the member, which shall be final.

Organisation

- 9.13. A Standing Committee may work with other Standing Committees to deal with special problems.
- 9.14. The Standing Committees may set up a sub-committee at any time to settle any urgent business.
- 9.15. Any sub-committee may not have members appointed or undertake its function until approval from the AFC Executive Committee has been received. Any sub-committee shall answer, at first instance, to the Standing Committee which sought for it to be created.
- 9.16. The Standing Committees and Ad-Hoc Committees may call upon staff from the AFC General Secretariat to carry out their activities.
- 9.17. Standing Committees and Ad-Hoc Committees may be supported in their activities by external experts.
- 9.18. The Chairpersons shall represent the Standing Committees in dealings with the AFC Executive Committee.

Meetings

- 9.19. The Standing Committees and Ad-Hoc Committees shall meet whenever pending matters so require. The Chairperson and the AFC General Secretary shall draw up an annual plan to fix dates for meetings.
- 9.20. The Chairperson shall draw up the agenda in conjunction with the AFC General Secretary. Members may send written requests to the Chairperson for items to be included in the agenda.
- 9.21. The agenda shall, as a general rule, include the following items:
- 9.21.1. Roll Call;
 - 9.21.2. Welcome from the AFC President;
 - 9.21.3. Welcome of new members by the AFC President (if applicable);
 - 9.21.4. Welcome from the Chairperson;
 - 9.21.5. Minutes of the Previous Meeting;
 - 9.21.6. Matters for General Information;
 - 9.21.7. Activity Reports;
 - 9.21.8. Matters for Discussion and Decision; and
 - 9.21.9. Related Matters.
- 9.22. The AFC General Secretary or, in their absence, the AFC Deputy General Secretary, shall sign the agenda. The agenda and any enclosures shall be sent to the members four (4) weeks before the meeting. The agenda may be altered if a majority of the members present agrees to such a proposal.

- 9.23. Documents containing further information on the items to be discussed may be distributed to the members in good time before the meeting.
- 9.24. The AFC General Secretary or, in their absence, the AFC Deputy General Secretary, shall open the meeting and then give the floor to the AFC President or to the Chairperson of the committee. The Chairperson shall conduct the meeting. The Chairperson shall open and close the debates and give the floor to the members. If the Chairperson is unable to attend, a Deputy Chairperson shall conduct the meeting. If neither of the two Deputy Chairpersons can carry out their duties, the longest-serving member shall act as the Chairperson.
- 9.25. The quorum for meetings shall not be less than half (1/2) of the members of the committee. Decisions made are only valid if half or more of all voting members of the committee are present.
- 9.26. Without prejudice to Article 9.32, if a vote is needed on any matter, a simple majority of the valid votes cast is required for the decision to be adopted. Each member of the relevant committee has one (1) vote. If votes are equal, the Chairperson has a casting vote. Votes are conducted openly. Voting is by a show of hands and voting by secret ballot is prohibited.
- 9.27. Any meeting conducted shall always be attended by a member of the AFC General Secretariat.
- 9.28. Meetings are confidential and are not open to public. The Chairperson may, however, invite third parties to attend meetings if they deem it necessary on account of the agenda.
- 9.29. In a force majeure situation, any member of a Standing Committee may, subject to the agreement of the relevant Chairperson and the AFC General Secretary, attending a meeting by telephone conference, video conference, or any other similar method.
- 9.30. Minutes shall be recorded for every meeting. The minutes shall be signed by the Chairperson and the AFC General Secretary.

- 9.31. The frequency of meetings is determined by the Chairperson according to the needs and the urgency of matters to be dealt with. Each Standing Committee must hold at least one (1) meeting per year.
- 9.32. The procedure for taking action without a meeting set out at Article 8.17 of these Regulations shall also apply to Standing Committees and Ad-Hoc Committees.

Chairperson's duties

- 9.33. The Chairperson of each Standing Committee or Ad hoc Committee shall:
- 9.33.1. oversee all preparations for a meeting of the committee to be carried out by the AFC General Secretariat;
 - 9.33.2. chair meetings of the committee;
 - 9.33.3. lead the discussion and ensure the smooth operation of the meeting;
 - 9.33.4. exercise the casting vote in the event of a tie;
 - 9.33.5. approve the action list;
 - 9.33.6. lead any media conferences; and
 - 9.33.7. inform the members about any special matters.
- 9.34. The Chairperson coordinates requests to take the floor. The Chairperson can limit the amount of time given to speakers or take other measures to ensure the smooth operation of a meeting.
- 9.35. If the Chairperson cannot carry out any duties (e.g. as a result of being unable to attend or due to a conflict of interest), he shall appoint one of the two Deputy Chairpersons to replace him.
- 9.36. If neither of the two Deputy Chairpersons can carry out their duties, the longest-serving member shall act as the Chairperson.

Members' duties

- 9.37. Members shall take part in meetings personally with the exception of personal interpreters who may attend in the translation booth. They are not permitted to send a replacement or vote by proxy. In a force majeure situation, any member of a Standing Committee may, subject to the agreement of that Committee's Chairman and the General Secretary, attend a meeting of that Committee by telephone conference, video conference or any other similar method.
- 9.38. Members shall show mutual respect and protect the interests of the AFC in their work on the committees. They shall read the agenda carefully and any documents sent to them before the meeting. They shall take an active part in the discussions.
- 9.39. If any member is directly or indirectly involved in a matter, either personally or on account of interests that they represent (e.g. matters involving their Member Association), they shall abstain from voting or taking part in any deliberations. Where necessary, the Chairperson may ask the member to leave the meeting room. Any such involvement shall be made known to the Chairperson before the start of the meeting.

Confidentiality

- 9.40. Members must not disclose (except to the AFC) and are bound to treat any information received in the course of their AFC activities and/or duties as strictly confidential before, during and after their appointment.
- 9.41. Documents classified as confidential must be kept carefully and, if requested by the AFC General Secretariat, shall be returned by the member(s) concerned on completion of their term of office.

Expenses

- 9.42. Expenses of members of the Standing Committees or Ad-Hoc Committees shall be reimbursed in accordance with the applicable internal financial rules.

Specific tasks in relation to the composition and duties of the Standing Committees

Finance Committee

9.43. The Finance Committee shall advise and assist the AFC Executive Committee on all financial matters of the AFC, including without limitation:

9.43.1. monitoring the financial administration of the AFC and advising the AFC Executive Committee on financial matters and asset management;

9.43.2. analysing the budget and financial statements prepared by the AFC General Secretary for submission to the AFC Executive Committee and the AFC Congress for approval;

9.43.3. presenting the approved budget and approved annual statements to the AFC Executive Committee for approval; and

9.43.4. dealing with other matters relating to the AFC's finances.

9.44. The Finance Committee shall cooperate in its duties with the Audit Committee and with the External Auditors.

Competitions Committee

9.45. The Competitions Committee shall:

9.45.1. organise and manage AFC competitions and matches, including making decisions on any matters related to these competitions and matches in accordance with the AFC Statutes and relevant regulations;

9.45.2. develop Asian football through competitions;

9.45.3. deal with general issues with regards to AFC competitions;

9.45.4. manage the AFC Calendar of Competitions, which shall be undertaken in the interests of the development of football in the Asian continent and the fair distribution of international matches. This includes the pre-selection of hosts, venues and dates to stage and organise AFC Competitions;

- 9.45.5. identify the number of participating teams, establish the format and determine the duration of the AFC Competitions;
- 9.45.6. recommend policies, standards and guidelines related to various aspects of AFC Competitions; and
- 9.45.7. perform such additional tasks as may be assigned by the AFC Executive Committee.

Technical Committee

9.46. The Technical Committee shall:

- 9.46.1. be responsible for continuing educational aspects of the game of football;
- 9.46.2. deal with matters relating to football pitches;
- 9.46.3. analyse the basic aspects of football;
- 9.46.4. make recommendations to promote a healthy environment in football; and
- 9.46.5. deal with all other technical matters relating to football.

Referees Committee

9.47. The Referees Committee shall:

- 9.47.1. implement and interpret the Laws of the Game, including proposing amendments to the Laws of the Game to the AFC Executive Committee for recommendation to FIFA;
- 9.47.2. appoint the referee, assistant referees, fourth officials, referee assessors and referee instructors for football matches in competitions organised by the AFC and appoint the referees, third referee, time keeper, referee assessor and referee instructor for futsal and beach soccer matches in competitions organised by the AFC;

- 9.47.3. approve a panel of AFC referees for football, futsal and beach soccer matches on an annual basis;
- 9.47.4. organise courses for the panel of AFC referees;
- 9.47.5. draw up a list of instructors and speakers capable of conducting courses for the panel of AFC referees;
- 9.47.6. prepare and produce teaching materials on refereeing football, futsal and beach soccer; and
- 9.47.7. deal with all other matters relating to the panel of AFC referees.

Women's Football Committee

9.48. The Women's Football Committee shall:

- 9.48.1. deal with all matters related to women's football in accordance with the AFC Statutes and relevant regulations;
- 9.48.2. organise and manage AFC Women's Football competitions including making decisions on any matters related to AFC Women's Football competitions;
- 9.48.3. approve regulations of AFC Women's Football competitions; and
- 9.48.4. make recommendations and monitor the implementation of women's football development strategies and programs in Asia.

Futsal and Beach Soccer Committee

9.49. The Futsal and Beach Soccer Committee shall:

- 9.49.1. deal with all matters related to Futsal and Beach Soccer;
- 9.49.2. act as a consultative body for all AFC Futsal and Beach Soccer competitions including making decisions on any matters related to these competitions and matches in accordance with the AFC Statutes and relevant regulations;

- 9.49.3. discuss and decide all matters pertaining to AFC Futsal and Beach Soccer competitions including without limitation approval of regulations, host selection, slot allocation, entry participation, competition system/format and schedule; and
- 9.49.4. discuss and decide all matters pertaining to the development and growth of Futsal and Beach Soccer in Asia;

Social Responsibility Committee

9.50. The Social Responsibility Committee shall:

- 9.50.1. ensure that AFC's social responsibilities are discharged consistently with the AFC's policies and objectives and to be a source of unity to the football family;
- 9.50.2. deal with all social and environmental responsibility matters in connection with the AFC and its activities; and
- 9.50.3. implement the AFC's strategic plan relating to social responsibility.

Legal Committee

9.51. The members of the Legal Committee shall have legal qualifications.

9.52. The Legal Committee shall:

- 9.52.1. as requested by the AFC Executive Committee, the AFC President, the AFC General Secretary, or on its own initiative, consider and advise on the management of legal issues that relate to and might reasonably affect the interests of the AFC, in respect of the game of football, and the statutes, rules and regulations of the AFC or its Member Associations;
- 9.52.2. report to the AFC Executive Committee on any legal issues identified as a matter requiring the attention of the AFC Executive Committee, the Congress or other AFC bodies which has not been dealt with by such competent bodies;

- 9.52.3. assist the AFC Executive Committee, the AFC President, or the AFC General Secretary, when so required, to obtain legal advice or other legal services from the AFC's legal advisers and assist in the review of any legal advice provided to the AFC;
- 9.52.4. monitor the evolution of the AFC Statutes and regulations and propose suitable amendments to the AFC Executive Committee; and
- 9.52.5. deal with any other legal matters related to football and the status of the AFC.

Medical Committee

- 9.53. The members of the Medical Committee shall be qualified in sports medicine, be specialised in football and represent as many areas of sports medicine as possible.
- 9.54. The Medical Committee shall:
 - 9.54.1. advise on theoretical, practical and clinical aspects of medicine, physiology and hygiene;
 - 9.54.2. draw up medical guidelines for coaches, players, referees and assistant referees;
 - 9.54.3. encourage the creation and development of anti-doping laboratories in the territories of Member Associations;
 - 9.54.4. investigate injuries sustained during matches and draw up guidelines for preventing injury and improving treatment; and
 - 9.54.5. deal with all medical aspects of football, including without limitation, anti-doping matters.

Marketing Committee

9.55. The Marketing Committee shall:

- 9.55.1. advise the AFC Executive Committee on the AFC marketing strategies and policies as well as in negotiating, drafting and implementing contracts between the AFC and its various marketing partners;
- 9.55.2. develop proposals for AFC publications and, if necessary, assist in devising and preparing them; and
- 9.55.3. deal with all other matters relating to marketing or television.

Development Committee

9.56. The Development Committee shall:

- 9.56.1. be responsible for and supervise the implementation of development programmes;
- 9.56.2. propose new development activities; and
- 9.56.3. draw up guidelines and regulations for all existing or new programmes.

Media and Communications Committee

9.57. The Media and Communications Committee shall be responsible for all media operations and liaison with international media agencies.

Associations Committee

9.58. The Associations Committee shall:

- 9.58.1. deal with relations between the AFC and its Member Associations;
- 9.58.2. monitor Member Associations' adherence to their respective statutes and the AFC Statutes;

- 9.58.3. devise proposals for close cooperation between the AFC and its Member Associations;
- 9.58.4. monitor the autonomy of Member Associations from any form of interference from internal and external parties; and
- 9.58.5. assess applications for membership to the AFC in accordance with the relevant regulations passed by the AFC Executive Committee.

Organising Committee for the AFC Asian Cup

9.59. The Organising Committee for the AFC Asian Cup shall:

The Organising Committee for AFC Asian Cup shall be responsible for the organisation of the AFC Asian Cup and related matters

10. AFC GENERAL SECRETARY AND AFC DEPUTY GENERAL SECRETARY

- 10.1. The duties, powers and responsibilities of the AFC General Secretary are set out within Article 39 of the AFC Statutes and these Regulations. The AFC General Secretary has the responsibility and authority to make decisions on all administrative matters that are not subject to the AFC Statutes, these Regulations or the regulations of other AFC bodies. The AFC General Secretary shall report directly and regularly to the AFC President and the AFC Executive Committee.
- 10.2. The powers of the AFC General Secretary to legally bind the AFC and act as an authorised financial officer of the AFC shall be undertaken in accordance with Article 7 of these Regulations.
- 10.3. The AFC General Secretary is recorded in the Registry of Societies of Malaysia pursuant to the Societies Act 1966 of the Laws of Malaysia.

- 10.4. Pursuant to Article 39.4(k) of the AFC Statutes, the AFC General Secretary is authorised to sign decisions on behalf of any AFC committee, in the absence of internal regulations.
- 10.5. Pursuant to Article 39.6 of the AFC Statutes, the AFC Executive Committee shall appoint an Acting General Secretary in the absence of the AFC General Secretary.
- 10.6. The AFC General Secretary shall propose the appointment of the AFC Deputy General Secretary for the approval of the AFC President.
- 10.6.1. The AFC Deputy General Secretary represents the AFC General Secretary in their absence.
- 10.6.2. The AFC General Secretary may delegate duties and responsibilities to the AFC Deputy General Secretary.
- 10.6.3. Such delegation must be provided in writing and signed by the AFC General Secretary and tabled before the next meeting of the AFC Executive Committee.
- 10.7. After approval of the AFC President, the AFC General Secretary defines the organisational structure of the AFC General Secretariat. Any significant changes shall be presented to the AFC Executive Committee.
- 10.8. The AFC General Secretary shall implement special rules regarding conduct applicable to all employees of the AFC General Secretariat.

11. AUDIT AND COMPLIANCE COMMITTEE

Composition

- II.1. The Chairperson, Deputy Chairperson, and members of the Audit and Compliance Committee shall be independent and not belong to the AFC Executive Committee.
- II.2. The members of the Audit and Compliance Committee shall be knowledgeable and experienced in financial and/or regulatory and legal matters and shall not be involved in any decision affecting the operations of the AFC.

Organisation

- II.3. Appropriate funding from the AFC shall be provided for payment of:
 - 11.3.1. any outside counsel, expert or advisor to be engaged; and
 - 11.3.2. ordinary administrative expenses that are necessary or appropriate in carrying out its duties.
- II.4. The Chairperson shall represent the Audit and Compliance Committee in dealings with the AFC Congress, the AFC President and the AFC Executive Committee. If the Chairperson is unable to represent the Audit and Compliance Committee in such dealings, the Deputy Chairperson shall represent the Chairperson. If the Deputy Chairperson is unable to represent the Chairperson, this task shall be assumed by the longest-serving member of the Audit and Compliance Committee.

Meetings

- II.5. The Chairperson shall periodically meet separately with the appropriate Directors of the AFC and the external auditor.
- II.6. The frequency of meetings is determined by the Chairperson according to the needs and the urgency of matters to be dealt with. The Audit and Compliance Committee must hold at least one (1) meeting per year.
- II.7. The Audit and Compliance Committee shall review and approve the minutes, which shall be filed with the AFC General Secretary for retention. Copies of such minutes shall be made available to the AFC Executive Committee.

Relationship with the AFC Congress and the AFC Executive Committee

11.8. The Chairperson shall report to the AFC Congress and, on request of the AFC Executive Committee, shall inform the AFC President and the AFC Executive Committee in writing of Audit and Compliance Committee activities.

Duties

- 11.9. The Audit and Compliance Committee shall have the following additional duties:
- 11.9.1. annually review the effectiveness of risk assessment, risk management and the internal control system;
 - 11.9.2. review reports and the effectiveness of the internal audit function;
 - 11.9.3. deal with other matters relating to the monitoring of the AFC's finances;
 - 11.9.4. review, at least annually, tax matters, including the status of income tax reserves and governmental tax audits and developments in this area;
 - 11.9.5. ensure compliance with the applicable accounting standard;
 - 11.9.6. work with the external auditors in order to ensure that the audits of the annual financial statements are being carried out properly;
 - 11.9.7. review major issues regarding accounting policies and financial statement presentations, including any significant changes or applications of accounting principles;
 - 11.9.8. provide the AFC Finance Committee and the AFC Executive Committee with an opinion on the approval of the financial statements;
 - 11.9.9. monitor and review related party transactions at least annually;
 - 11.9.10. review the status of the AFC's compliance with Malaysian law;
 - 11.9.11. review AFC employees' compliance with Malaysian law;

- 11.9.12. review and assess the external auditor's qualifications and independence;
 - 11.9.13. take note of all non-audit-related services to be provided by the external auditor and any fees for such services. The Chairperson may take note of any such services in advance of Audit and Compliance Committee meetings;
 - 11.9.14. issue guidelines regarding compliance matters;
 - 11.9.15. review any major legislative and regulatory developments that may have a significant impact on the AFC; and
 - 11.9.16. handle cases of alleged non-compliance.
- II.10. In order to fulfil its duties relating to compliance matters, the Audit and Compliance Committee will obtain and review information and reports submitted by the AFC General Secretary on a quarterly basis or on its own request.

Powers of the Committee

- II.11. In carrying out its duties, the Audit and Compliance Committee shall be entitled to conduct or authorise reviews into any matters within the scope of its duties.

12. MEETING LOCATION

- 12.1. AFC committees (other than the AFC Executive Committee) shall meet at the AFC headquarters in Kuala Lumpur, Malaysia. In certain circumstances, a meeting may be held at a venue linked to an AFC or FIFA event.

13. ENFORCEMENT

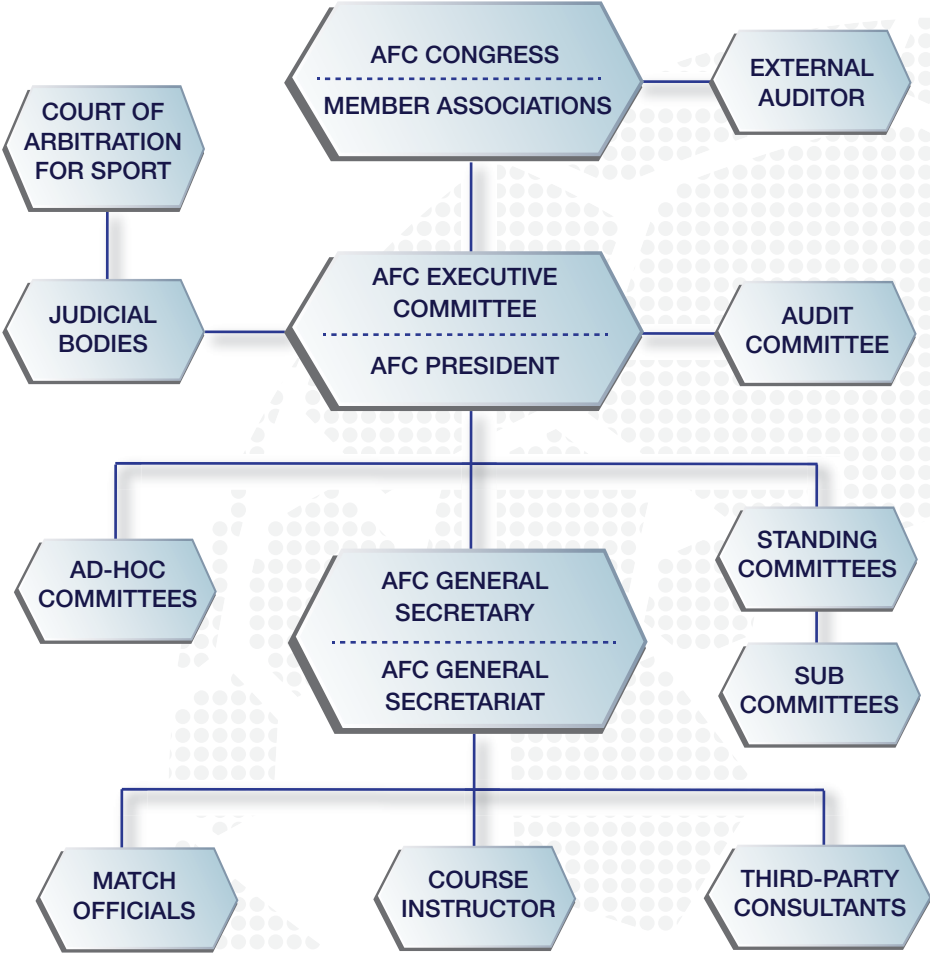
- 13.1. These Regulations were ratified by the AFC Executive Committee on 11 June 2018 in Moscow, Russia, and come into force immediately.
- 13.2. The AFC Executive Committee may amend these Regulations at any time.

For the AFC Executive Committee

Shaikh Salman bin Ebrahim Al Khalifa
President

Dato' Windsor John
General Secretary

APPENDIX 1. ORGANISATION CHART OF THE AFC







Asian Football Confederation

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